

CHELSEA SCHOOL BOARD  
FEBRUARY 8, 2017 – 6:30 PM  
TUNBRIDGE CENTRAL SCHOOL  
DRAFT MINUTES

1. Called to Order at 8:19 pm

1. Adjustments to the Agenda

Add Executive Session: Personnel

Add Vote for travel expenses for Business Manager candidate

1. Consent Agenda

1. The board unanimously approved minutes of January 11, 2017 as written.

1. Correspondence

Youth behavior surveys information from guidance department

Great Kindness Challenge information

School Choice Letter

Classroom newsletters

1. Public Comment

Bill Smith - offered his screen/projector for use at Town Meeting

1. Discussion Items

6.1 Act 46 updates: The board discussed outreach strategies at length to help the community stay informed leading up to Town Meeting and the April 11 vote on the First Branch Unified District merger between Chelsea and Tunbridge.

6.2 Chelsea & Tunbridge will host two joint community forums - one in each community. These will include a brief presentation of the First Branch Unified District merger proposal and time for questions from the community.

6.3 Prior to the community forums, the Chelsea School board will send out a mailer to all Chelsea box holders outlining all Act 46 related updates. This information will also go out to all families, faculty and staff. Emily Marshia, Deborah Ackerman (Chelsea board members) and Maryann Caron (Tunbridge board member) will meet to coordinate the forum presentation slides and to create common informational material.

6.4 The Chelsea board will make the community aware of the various board member opportunities that are available to community members on the current school board and the unified district board (pending voter approval).

**NOTE:**

**There will be two openings on the Chelsea School Board at Town Meeting, March 7. Both incumbents who currently hold office will not be seeking re-election. This is an opportune**

**time to become involved in the life of the school community. Meetings are held twice a month, alternating between Chelsea and Tunbridge, with various other committee participation also required. Meeting minutes are always available at [www.chelseaschoolvt.org](http://www.chelseaschoolvt.org).**

1. Reports to the Board
  1. Principal's Report- see attachment  
Diversity Day a huge success  
Friends of Chelsea supported Artist in Residence: Dance & Drum Team
  
1. Superintendent's Report
  - 7.2.1 The board voted unanimously to approve an expense not to exceed \$100 to support the travel expenses from Arkansas to Vermont for a WRVSU Business Manager candidate to a second-round interview.
  
8. Executive Session: Personnel  
Entered at 8:52 pm  
Exited at 9:12 pm  
No action taken
  
9. Action Items
  
10. Confirm Next Meeting Dates
  - 10.1 First Branch Unified School District Community Forum -  
Monday, February 20, 2017 - 7:00 PM at Tunbridge School Gym
  
  - 10.2 First Branch Unified School District Community Forum -  
Thursday, February 23, 2017 - 7:00 PM at Chelsea School Gym

**Purpose: Presentations on the proposed First Branch Unified District merger between Chelsea and Tunbridge school districts.**

**Joint Chelsea & Tunbridge board meetings will take place on both dates from 6:00 - 7:00 pm to prep and debrief.**

**The Chelsea board will also convene AFTER the Feb 23 forum beginning at 8:45.**
  
- 10.3 Chelsea School & Town Meeting - Tuesday, March 7, 2017 -  
9:00 AM Chelsea Town Hall
  
- 10.4 March 8, 2017 – 6:30 PM at Chelsea Public School - Regular Meeting

11. Future Agenda Items

- 11.1 Revisit policy regarding 8<sup>th</sup> Graders receiving credits for high school courses taken.
- 11.2 Research grant opportunities for summer custodial/maintenance support.
- 11.3 Expectations for school-wide calendar and website updates.
- 11.4 Should Chelsea pursue our own grant writer?

12. Adjourned at 10:14 pm.

Respectfully submitted,

Emily Marshia, Board Clerk

NOTE: Additional notes from this evening are available in Chelsea/Tunbridge joint meeting notes.